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United Nations Development Programme

AMKENI WAKENYA APRIL - DECEMBER 2015 WORK PLAN

United Nations Development Programme

Country:	KENYA
Project Title	Civil Society Democratic Governance Facility (Amkeni Wakenya)
UNDAF Outcome(s):	Democratic Participation and Human Rights, including Gender Equality progressively enhanced.
Expected CP Outcome(s):	Gender equality, empowerment of women and realization of human rights enhanced
Expected Output(s):	Capacities for Non-State Actors (NSAs) for inclusive, participatory, rights- based approaches strengthened
Implementing Partner:	United Nations Development Programme
Responsible Parties:	United Nations Development Programme

Brief Description

The Civil Society Democratic Governance Facility (*Amkeni Wakenya*) is a flagship project of UNDP that is supported by a number of development partners. It was established to provide coordinated support to civil society organizations (CSOs) in the democratic governance sector in Kenya to enable them to participate more effectively in reform processes in the country.

This Annual Work Plan is the first under Amkeni Wakenya's new phase (2015- 2018) which is anchored in UNDP's global policy of engaging civil society as part of its mandate to facilitate dialogue

between citizens and governments, UNDP's Global Strategic Plan (2013-8), UNDP Kenya Country Program Document (CPD 2014-8) and UNDAF (2014-8), in particular, the UNDAF Strategic Result No. 1 on Transformational Governance.

Overall Objectives and Expected Outcomes

The overall objective of Amkeni Wakenya is to support civil society organizations (CSOs) that work in democratic governance to promote citizen participation in governance particularly in the areas of devolution, access to justice and human rights. Amkeni provides support to CSOs to work for, demand and benefit from a more accountable, just, transparent and democratic society that upholds respect for human rights and fundamental freedoms. It aims to support CSOs to, in turn, empower citizens to demand for and influence public policies, laws and institutions in the sector. It also aims to support CSOs in improving their own institutional and financial capacities, as well as advocacy skills.

In 2015, Amkeni Wakenya will focus on five (5) outcome areas:


- i) Access to Justice and Realization of Human Rights
- ii) Promoting people-centered Devolution and Local Governance
- iii) Conducive regulatory framework for CSOs
- iv) Capacity of civil society to effectively respond to contemporary governance issues enhanced
- v) *Efficiency and effectiveness of Amkeni Wakenya to provide support to civil society organizations in the Democratic Governance sector in Kenya increased.*

Amkeni Wakenya will use Grant Making, Capacity Building, and Knowledge Management

Programme Period:	2014- 2018
Key Result Area (Strategic Plan):	Governance
Atlas Award ID:	86475
Start Date:	2015
End Date:	2018

2015 AWP budget:	USD: 2,107,080
Total resources required:	USD: 550,000
Total allocated resources:	USD: 1,557,080
• Regular (TRAC)	USD 550,000
• Other	
• UN Agency	USD
• UN Agency	USD
• Donor- Sweden	USD
• Donor-	USD
• Donor-	USD

AGREED BY UNDP:



EXPECTED OUTPUTS	PLANNED ACTIVITIES	TIME FRAME				RESPONSIBLE PARTY	PLANNED BUDGET		
		Q1	Q2	Q3	Q4		Funding Source	Budget Description	Amount (USD)
OUTCOME 1: Improved respect, enjoyment and promotion of access to justice, human rights and freedoms for Kenyans									
Output 1.1: Enhanced citizen awareness and engagement on human rights awareness using innovative CSO approaches Indicators: <ul style="list-style-type: none"> Percentage of citizens' awareness on ECOSOC rights (disaggregated) Number of innovative approaches developed and replicated especially for marginalized and hard to reach population Per capita cost of human rights education expenditure Baselines: <ul style="list-style-type: none"> 22% of Citizens aware of ECOSOC rights (SGK, Report 2012) Percentage of Kenyans aware of CPR (tbd) No CSO approach identified Per capita cost TBD during the baseline Targets: <ul style="list-style-type: none"> 40% of Kenyans accessing justice Two innovative CSO approaches adopted Per capita cost target TBD 	1.1.1 Upscale/update common minimum rights education standards for tertiary institutions (1 public university and 1 private university and pilot in 1 tertiary institution)		X	X	X	Amkeni	tbd	Consultancy, workshop and printing costs	100,000
Output 1.2: Enhanced Access to justice for the marginalized and vulnerable communities using innovative CSO approaches Indicators: <ul style="list-style-type: none"> Percentage of the marginalized and vulnerable communities accessing Justice through ADR Number of laws and policies on ADR adopted at national level attributable to the project Baselines: <ul style="list-style-type: none"> 34% of citizens accessing ADR mechanism (IHBS,p.91) No laws on ADR tbd during end term evaluation Targets: <ul style="list-style-type: none"> 40% of the marginalized and vulnerable communities accessing Justice through ADR One law on ADR adopted At least 4 policies attributable to CSO engagement 	1.2.1 Undertake research on topical access to justice themes (e.. <i>stock-taking of judicial reforms</i>)		X			Amkeni	"	Consultancy, workshop and printing costs	15,000
	1.2.3 Provide support to one partner to establish an ADR centre in one county		X	X		Amkeni	"	Grant	70,000
Output 1.3: Enhanced CSO engagement with national level duty bearers on policy and legislative development as well as enforcement and monitoring of rights and freedoms Indicators: <ul style="list-style-type: none"> Number of policy and legal changes attributable to CSO 	1.3.2 Undertake research on topical human rights issues <i>implementation of UPR recommendations</i>		X	X		Amkeni	"	Meetings	15,000
	1.3.3 Provide grants to national level CSOs engaged in policy		X	X		Amkeni	"	Workshops	20,000

engagement • Number of rights whose enforcement is attributable to CSO engagement Baselines: • TBD during the baseline survey • At least two PBO and media bills	advocacy									
TOTAL OUTCOME 1										220,000

EXPECTED OUTPUTS	PLANNED ACTIVITIES	TIME FRAME				RESPONSIBLE PARTY	PLANNED BUDGET		
		Q1	Q2	Q3	Q4		Funding Source	Budget Description	Amount (USD)
OUTCOME 2: A rights- responsive devolved system of governance entrenched									
Output 2.1: Capacity of CSO to engage county governments & duty bearers[1] on planning, budgeting, project management and service delivery using HRBA enhanced and applied Indicators: <ul style="list-style-type: none"> Percentage of citizen participating in planning and budgeting at the county level % of the counties adopting HRBA principles Number of CSO staff actively engaging in devolved governance issues at county levels Baselines: <ul style="list-style-type: none"> Citizen participation (TBD in the baseline) Minimal adoption, (TBD in the Baseline) Number of CSO staff actively engaging in devolved governance issues at county levels (TBD after end of programme evaluation) Targets: <ul style="list-style-type: none"> Level of citizen participation increased by 10% 100% (47) Counties adopting HRBA principles Number of CSO staff actively engaging in devolved governance issues at county levels - TBD at the end of project evaluation 	2.1.1 Training of 100 CSO staff from 47 counties on HRBA approaches		X	X	X	Amkeni Wakenya	TBD	Grants	15,000
	2.1.2 Develop manuals on HRBA for CSOs		X	X		Amkeni Wakenya	“	Consultancy, workshop, printing costs	10,000
	2.1.3 Support a knowledge network on HRBA		X	X	X	Amkeni Wakenya	“	Workshop costs	10,000
Output 2.2: Rights responsive county public participation laws, framework and platforms established and institutionalized Indicators:	2.2.1 Provide grants to 7 county based CSOs to engage in policy and legislative advocacy using HRBA at the county level with			X	X	Amkeni Wakenya	“	grants	210,000

<ul style="list-style-type: none"> Percentage of citizen participating in county legislation processes No. of laws on citizen participation adopted at the county level Baselines: <ul style="list-style-type: none"> Percentage of citizen participating in county legislation processes - (TBD) in Amkeni baseline survey 0 Laws in place Targets: <ul style="list-style-type: none"> 10% increase in the level of citizen participation in county legislation 10 Laws adopted per year 	focus on review of CIDPs etc.								
	2.2.2 Technical support to CSOs during implementation	X	X	X	X	Amkeni Wakenya	“	Staff time, travel costs	10,000
Output 2.3: Innovative CSO partnerships with county and national institutions (involved in the devolved government reforms) in enhancing rights and freedoms	2.3.1 Undertake research on devolution matters at national level- <i>on level of human rights compliance with human rights principles</i>			X	X	Amkeni Wakenya	“	Consultancy, workshop, printing and distribution costs	20,000
	2.3.3 Provide grants to 2national level CSOs engaged in policy advocacy <i>on devolution matters</i>			X	X	Amkeni Wakenya		Grants	40,000
Indicators: <ul style="list-style-type: none"> Number of relevant institutions engaged at the national levels Number of successful initiatives supported by the county duty-bearers initiated Level of changes arising from partnerships in devolution “is high medium low”¹ Baselines: <ul style="list-style-type: none"> 1 state and 1 non-state institution engaged Number of existing initiatives baseline TBD Level of changes TBD after the baseline Targets: <ul style="list-style-type: none"> State and 2 non-state institutions engaged At least 3 policy changes realized annually 									
TOTAL OUTCOME 2									315,000

¹ The level of change will be determined by the number of changes observed

EXPECTED OUTPUTS	PLANNED ACTIVITIES	TIME FRAME				RESPONSIBLE PARTY	PLANNED BUDGET		
		Q1	Q2	Q3	Q4		Funding Source	Budget Description	Amount (USD)
OUTCOME 3: Improved organizational performance, sustainability and enabling environment for CSOs in Kenya									
Output 3.1: Enabling policy and legal frameworks on civil society adopted and implemented with adequate PBOs participation Indicators: <ul style="list-style-type: none"> Ratio of CSOs deregistered –vs- registered Number of laws and policies on enabling environment PBOs adopted Baselines: <ul style="list-style-type: none"> (2014 data from NGO Coordination Board Baseline) PBO Act in place but not enforced Targets: <ul style="list-style-type: none"> Number of laws on PBO (TBD) 10% decrease in the ratio of CSO deregistered –vs- registered CSOs 	3.1.1 Conduct studies on policy and legal frameworks- on enabling environment for civil society		X	X	X	Amkeni Wakenya	TBD	Consultancy, workshop, printing costs	20,000
	3.1.2 Provide grants support to 1CSO involved in policy and legal advocacy on CSO law (<i>PBO Act, CBO law, national CSO policy</i>)			X	X	Amkeni Wakenya	"	Grants	50,000
Output 3.2 Capacity of PBO Authority to discharge its mandate to PBO sector enhanced Indicators: <ul style="list-style-type: none"> Efficiency of PBO Authority Rating of PBO Authority by PBOs Baselines: <ul style="list-style-type: none"> PBO Authority proposed in PBO Act No rating of the PBO Authority yet Targets: <ul style="list-style-type: none"> Capacity of PBO authority improved on PBO Registration 50% satisfactory rating for PBO Authority by PBOs ; 	3.2.1 Support NGO Board/PBO Authority implement strategic plan <i>with focus on capacity development for compliance; efficient registration of PBOs</i>		X	X	X	Amkeni Wakenya	TBD	Grants, consultancy, workshop, printing and distribution costs	50,000
Output 3.3 CSO/PBO self-regulation mechanisms established and supported Indicators: <ul style="list-style-type: none"> Number of CSO/PBO self-regulation mechanisms established CSO/PBO satisfaction with self-regulation Baselines:	3.3.1 Support PBO Federation and 1 CSO self-regulatory forums		X	X	X	Amkeni Wakenya	"	Meetings	15,000

<ul style="list-style-type: none"> CSO/PBO regulations adopted by parliament but not implemented Targets: <ul style="list-style-type: none"> 20% of CSOs/PBOs supported engaging in PBO regulation advocacy 	3.3.2 Conduct studies on processes that promote CSO self-regulation			X	X	Amkeni Wakenya	**	Meetings, Consultancy	-
Output 3.4 Critical capacities for organizational development, impact and sustainability among CSOs enhanced	3.4.1 Conduct capacity development for the CSOs to effectively implement their mandate	X	X	X	X	Amkeni Wakenya	**	Consultancy, Workshop and travel costs	30,000
	3.4.2 Undertake studies on capacity development-assessments, benchmarking			X	X	Amkeni Wakenya	**	Consultancy, travel costs	5,000
	3.4.3 Develop learning materials; knowledge management and IEC strategy		X	X	X	Amkeni Wakenya		Consultancy, travel costs, printing and distribution costs	15,000
Indicators: <ul style="list-style-type: none"> Level of organizational capacities among Amkeni Grantees Level of PBOs sustainability Baselines: <ul style="list-style-type: none"> (TBD) in the Baseline Survey CSO organization capacity TBD Targets: <ul style="list-style-type: none"> Level of PBOs sustainability (TBD) Increase the capacity of CSO {TBD} increased by at least 30% 									

OUTCOME 3									185,000
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EXPECTED OUTPUTS	PLANNED ACTIVITIES	TIME FRAME				RESPONSIBLE PARTY	PLANNED BUDGET		
		Q1	Q2	Q3	Q4		Funding Source	Budget Description	Amount (USD)
OUTCOME 4: Effective Civil Society Response to contemporary Governance Issues									
Output 4.1: Adequate integration of human rights principles in laws, frameworks and operations governing extractive industries with meaningful CSO participation.	4.1.1 Conduct studies on topical EI and human rights issues- benefit sharing mechanisms and role of CSOs		X	X	X	Amkeni Wakenya	TBD	Consultancy, workshop, printing	10,000
	4.1.2 Support a knowledge network on EIs and partnerships	X	X	X	X	Amkeni Wakenya	**	Workshop and travel costs	-
	4.1.3 Provide one grant to / CSO focusing on one county) to undertake innovative programming on EIs			X	X	Amkeni Wakenya TBD	**	Grants	30,000
Indicators <ul style="list-style-type: none"> Number of Laws and Frameworks Governing Extractive industries Level of Citizen participation in extractive industries Baseline <ul style="list-style-type: none"> 0 Laws Low level of citizen participation Targets <ul style="list-style-type: none"> At least two laws and one framework passed 									

<ul style="list-style-type: none"> Increased level of participation of citizen participation in EI (TBD, based on baseline survey) 									
Output 4.2 Effective citizen participation in electoral processes and political accountability mechanisms using innovative CSO approaches Indicators: <ul style="list-style-type: none"> Number of citizens reached by CSOs during voter education Number of CSOs supported to provide civic education Baselines: <ul style="list-style-type: none"> 1 Million people reached directly and indirectly with voter education during the 2013 Election period 70 CSOs supported so far Targets: <ul style="list-style-type: none"> 1 million people reached directly and indirectly 50 CSOs supported to conduct civic education ; 	4.2.1 Conduct civic education jointly with IEBC and other stakeholders ahead of 2017 elections		X	X	X	Amkeni Wakenya	TBD	consultancy, workshop, printing grants	10,000
	4.2.2 Mapping of CSO actors at the county level in order to establish a CSO Database (This will be done in collaboration with the CSO Reference Group)				X	X	Amkeni Wakenya	“	
Output 4.3 Integrity and political accountability addressed effectively Indicators: <ul style="list-style-type: none"> No of integrity and accountability laws and policies passed Percentage of public perception on corruption and integrity in the political process Baselines: <ul style="list-style-type: none"> Integrity Act and EACC Act passed in 2012 but in a diluted form XX% of Kenyans perceive high level of corruption in public sector (TBD) Targets: <ul style="list-style-type: none"> Integrity Act and EACC Act reviewed 50% reduction in public perception on corruption levels 	4.3.1 Conduct studies on political rights, leadership and integrity- <i>identify policy advocacy agenda on Kenya's integrity framework-strengthening anti-corruption laws and Leadership and Integrity Act</i>		X	X	X	Amkeni Wakenya	“	consultancy, workshop, printing and distribution costs	10,000
	4.4.1 Field visits- at national and devolved levels)		X	X	X	Amkeni Wakenya	“	travel costs	20,000
Output 4.4 Internal M&E , reporting and knowledge management processes of Amkeni enhanced Indicators: <ul style="list-style-type: none"> Number of M&E recommendations implemented Quality of Amkeni M&E System (baselines, M&E plans, log frames, SOP, M&E Strategies, reporting, data collection) Targets: <ul style="list-style-type: none"> 70% of the number of M&E recommendations implemented Results based M&E System in place 	4.4.2 Periodic reporting (ATLAS (DEX), DP, Annual etc.)	X	X	X	X	Amkeni Wakenya	“	Staff time	
	4.4.3 Internal review and planning meetings and scoping meetings	X	X	X	X	Amkeni Wakenya		Workshop costs, costs	15,000
	4.4.4 Maintenance of LKM system		X	X	X	Amkeni Wakenya	“	Consultancy costs	10,000
	4.4.5 Baseline survey for Amkeni Programme	x	X			Amkeni Wakenya	“	Consultancy costs	100,000

	4.4.6 The roll out of M&E report tracking system including deployment and training of staff and CSOs	X	X	X	X				20,000
Output 4.5: Visibility and profile of Amkeni as critical actor in Democratic governance enhanced Indicators: <ul style="list-style-type: none"> Level of visibility and media presence of Amkeni Wakenya Quality and reach of communication products Baseline <ul style="list-style-type: none"> (TBD) during Baseline survey Quality and reach of the communications baseline –TBD Target <ul style="list-style-type: none"> High visibility of Amkeni Good quality of communication products 	4.5.1 Produce IEC and publicity campaigns materials	X	X			Amkeni Wakenya	Printing, broadcasting, costs	25,000	
	4.5.2 Maintenance of website		X	X	X	Amkeni Wakenya	Website , costs	10,000	
	4.5.3 Media engagement		X	X	X	Amkeni Wakenya	broadcast costs	-	
	4.5.4 Civil Society Week			X	X	Amkeni Wakenya	Workshop, consultancy, Printing costs,	150,000	
TOTAL OUTCOME 4									410,000

EXPECTED OUTPUTS	PLANNED ACTIVITIES	TIME FRAME				RESPONSIBLE PARTY	PLANNED BUDGET		
		Q1	Q2	Q3	Q4		Funding Source	Budget Description	Amount (USD)
OUTCOME 5: Efficiency and effectiveness of Amkeni Wakenya to provide support to civil society organizations in the Democratic Governance in Kenya enhanced									
Output 5.1: Adequate and professional human resources recruited and managed. Indicators: • Level of performance management rating for staff Baselines: • Satisfactory rating of staff Targets: • Good rating of all staff	5.1.1 Recruitment and induction of staff	X	X			Amkeni Wakenya	TBD	Staff time	15,000
	5.1.2 Performance management	X	X	X	X	Amkeni Wakenya	“	Salaries costs	600,000
Output 5.2: Internal capacity of staff and governance structures of Amkeni enhanced Indicators: • Quality of governance structures • Capacity of staff Baselines: • (TBD) during the baseline survey Targets: • Well-structured governance structures • High caliber staff	5.2.1 Capacity development for staff-training, coaching, detailed assignment etc.	X	X	X	X	Amkeni Wakenya	“	Meetings	50,000
	5.2.2 Capacity development for SRG members	X	X	X	X	Amkeni Wakenya	“	Meetings	5,000
Output 5.3: Internal governance processes of Amkeni supported Indicators: Levels of accountability to stakeholders Baselines: (TBD) during the Baseline survey Targets: High level of accountability to stakeholder	5.3.1 Holding SRG and DP meetings	X	X	X	X	Amkeni Wakenya	TBD	Staff Costs	20,000
	5.3.2 Holding meetings with UNDP SMT	X	X	X	X	Amkeni Wakenya	“	Capacity building	
Output 5.4: Internal business processes of Amkeni continuously enhanced Indicators: Level of rating of business processes	5.4.1 Business processes improvement (Audits)		X		X	Amkeni Wakenya	“	Consultancy costs	50,000
	5.4.2 Hold regular review of internal	X	X	X	X	Amkeni Wakenya	“	Staff time	

Baselines: (TBD) during the Baseline survey Targets: High rating of business processes	business processes								
	5.4.3 Office stationery, vehicle running, water, office cleaning etc.								26,000
	5.4.4 Rent and Utilities								50,000
Output 5.5: Adequate resources for Amkeni's work generated in a sustainable manner Indicator: <ul style="list-style-type: none"> Adequacy of resources Level of sustainability mechanisms established Diversity of funding sources Baseline <ul style="list-style-type: none"> TBD in the baseline survey Target <ul style="list-style-type: none"> 25% increase in level of resource raised by Amkeni 	5.5.1 Hold donor roundtables	X	X	X	X	Amkeni Wakenya		Meeting costs	5,000
	5.5.2 Participate in CSO/DG exhibition	X	X	X	X	Amkeni Wakenya		Staff time	
	5.5.3 Participate in donor coordination mechanisms	X	X	X	X			Staff time	
TOTAL OUTCOME 5									821,000
									1,951,000
GMS (8%)									156,080
TOTAL									2,107,080

Amkeni Resource Mobilization Plan

Development partner	Funding Amount in USD	Duration of agreement	Expected date of funding	Comments
Embassy of Japan	2,000,000	1 year	Nov - December 2015	This proposal responds to emergency funds request from Tokyo. The main focus is counter terrorism, women and youth empowerment, minorities and evolution. The final submission of the proposal was done on Monday 24th August 2015.
The Royal Netherlands Embassy	1,000,000	3 years	Jan-16	The discussions on this agreement is awaiting the return of the head of programme of the Roysl Netherlands Embassy who is on home leave. She is expected to return to Nairobi in September and as soon as she is back negotiations will begin. The initial amount available in January 2016 is 460,000

The European Union Delegation in Nairobi	TBD	Discussion ongoing	Discussion ongoing	The Amkeni Programme Manager under the request of the European Union, attended a meeting on August 25th 2015. During the meeting, different funding modalities for civic engagement were discussed. While EU expressed supporting CSOs in Kenya through European Based International NGOs, the CSOs in Kenya expressed strong willingness to continue working with UNDP including receiving funds from UNDP. Discussions on funding modalities between UNDP and EU are ongoing.
Sweden	6,000,000	4 years	Discussion ongoing	While Sweden had committed to provide 6 million USD over a period of 4 years beginning in 2014, this has not been a reality because of the shift in focus in Sweden HQ policy on supporting civic engagement. More funds are now being used to support humanitarian activities in Yemen and Syria. As late as July 2015, the Swedish embassy had committed to de-obligate all uncommitted funds meant for Kenya by September 2015 and channel them through Amkeni Wakenya. These discussions are ongoing.